

Terms of Reference – Safety Strategic Delivery Group

CHC's Strategic Delivery Groups (SDGs) actively support CHC's lobbying and advocacy work on issues identified by the membership through CHC's Corporate Plan.

Purpose:

The Safety SDG will:

- Test and develop policy ideas
- Respond to, shape and influence government and stakeholder policy ideas.
- Horizon scan to Identify future risks and opportunities
- Feed into and shape CHC conferences and training so that they are relevant and beneficial for members.

Remit:

This SDG will focus on the following areas in 2019/20 (as identified by the sector):

- The strategic direction of the Primary Fire Authority Scheme
- Working in partnership with Welsh Government to pilot new approaches to building safety
- Influencing the future framework around building safety
- Supporting and informing members with emerging safety issues.

The CEO SDG and the Chairs and Vice Chairs SDG can also commission pieces of work from this SDG.

Attendance:

- Each Housing Association will determine which staff to send to each SDG
- Based on the work areas, we are encouraging Health & Safety Managers, Compliance Managers and Property Services Managers to attend this SDG.

Logistics:

- Attendance for CHC members is free as part of your membership. In the event of non-attendance a charge to cover costs will be made to your organisation.
- An agenda will be circulated in advance.
- SDGs will run 3 times a year, with one of these meetings taking place in North Wales.

- The dates for 2019/20 have been set in advance.
- The SDGs will be held in areas which are accessible for those driving and those using public transport.
- There will be an option to join the SDGs virtually where the agenda allows.
- There will be an agenda item at the end of each SDG to self-evaluate.
- The Chair/VC will record a short video at the end of each SDG outlining discussions, progress and next steps. This will be shared with other SDGs via Yammer.
- Outcomes and progress from each SDG will be reflected in CHC's quarterly progress reports.
- CHC staff will provide administration support for each meeting.