



**CHC Board Meeting  
on Monday 28<sup>th</sup> January  
at CHC offices in Cardiff**

*The CHC Board met on 28<sup>th</sup> January 2019 at the CHC offices in Cardiff. The meeting was quorate and was attended by 10 board members, as well as members of the CHC Senior Management Group. Attendees included: Debbie Green (Coastal Housing), Paul Roberts (Newydd), Scott Sanders (Linc-Cymru), Steve Higginson (Monmouthshire Housing), Matt Brown (WCVA), Andrew Martyn-Johns (Independent - Chair), Kath Palmer (Hafod), Andrew Vye (Pobl Group), Sian Thomas (Cynon Taf Community Housing Group) and Paula Kennedy (Melin Homes).*

*Apologies were received from Andrew Bowden (Cartrefi Conwy) and Jonathan Huish (Trivallis)*

*The following provides a summary of the items discussed and key decisions taken at the meeting:*

**Q3 Management Accounts 2018-19:** At the end of quarter 3, a positive performance was reported, with a surplus of £46k for all activities, against a budgeted surplus of £29k. This was mainly as a result of the successful staging of our two largest conferences – One Big and Annual Conference. **Outcome: The Board approved the Q3 Management accounts**

**Cost of Living Increase:** The Senior Management Group presented several options to Board, based on data collected by Turning Point HR. The report outlined the current economic context, the average earnings increase, as well as Cost of Living increases being considered by our member organisations. **Outcome: The Board approved a Cost of Living increase of 2% to be applied from April.**

**Corporate Plan 2019-22:** The final draft of the Corporate Plan was presented to Board, including plans for an annual Delivery Plan, to set out how CHC will deliver on its Corporate Plan, as well as a formalised Member Offer, which will highlight what our members can expect to see. **Outcome: The Corporate Plan was signed off by Board and will be launched in April.**

**Budget 2019/20, 2020/21 and 2021/22:** The budget projections for the next three years will require a codification of CHC's reserves policy, as a result of the increased affiliation fees. This will balance the investment in services and ensure reserve levels stay adequate. **Outcome: The Board approved £55k be added to the reserves each year for the next three years.**

**Primary Fire Authority:** As a result of discussions with members and Welsh Government, Will Atkinson and Sarah Scotcher presented a paper on the establishment of a Primary Fire Authority. The service would provide members with assured advice and guidance on key areas of fire safety. **Outcome: The Board approved the realising of the Primary Fire Authority scheme.**

**Board-to-Board with Regulatory Board:** After the meeting, the Regulatory Board of Wales and the CHC Board met to discuss how both can work together to achieve a strong and sustainable sector for the future.

*The next meeting will be on the 11<sup>th</sup> April at the CHC offices in Cardiff.*