



**CHC Board Meeting
on Thursday 21st June
at CHC offices in Cardiff**

The CHC Board met on Thursday 21st June at the CHC offices in Cardiff. The meeting was quorate and was attended by 7 board members, as well as members of the CHC Senior Management Group. Attendees included: Debbie Green (Coastal Housing), Andrew Bowden (Cartrefi Conwy), Scott Sanders (Linc Cymru), Paul Roberts (Newydd), Matt Brown (Independent), Steve Higginson (Monmouthshire HA), and Chris O'Meara (Cadwyn).

The following provides a summary of the items discussed and key decisions taken at the meeting.

Updated 2018-19 budget: A revised 2018-19 budget was submitted to the Board, to illustrate the implications of continuing to pay rent on the vacant upstairs space. SMG are continuing to work closely with the letting agent, and the Board are satisfied that the team at CHC are doing all they can to mitigate the risk posed by the vacant space. The Board also approved the Quarter 4 Year Outturn, which saw a £54k surplus as a result of increased commercial activity and outperforming annual targets.

Outcome: The Board will continue to monitor the letting of the upstairs space and approved the Quarter 4 Year Outturn.

Corporate Plan and Consultation Process: CHC are currently in the final year of a 3 year Corporate Plan. Thinking ahead to the next plan, CHC are in the process of putting together a consultation with the sector which will include middle level managers, CEOs, Leadership teams and Chairs & boards. It was also agreed that the CHC Board should be involved. The consultation will be held with members in September and October.

Outcome: The Board approved the Consultation Process.

Internal Governance Review: Given the new introduction of the CHC Code of Governance, it was felt appropriate that the CHC Board adopt similar principles in its governance. The paper submitted by the sub-committee was noted, and it was agreed that these principles should be reviewed on an ongoing basis.

Outcome: The Board approved the paper and agreed to continually review its procedures and processes.

Review of Affordable Housing Supply: CHC have been working closely with Welsh Government on the Housing Review, and have approached the sector for volunteers for the 10 workstreams the Review will be focusing on. In addition to this, those volunteers not chosen for the workstreams will be included in reference groups. This will ensure that different organisations will be able to feed into the workstreams. Furthermore, CHC will be looking into channels of communication to ensure members have an opportunity to feed into the review and are kept in the loop about progress.

Outcome: CHC to confirm the volunteers for the workstreams and the reference groups in the next few days.

Board and Chair Recruitment: It was agreed by the Board that the main role of the Chair would be to represent the Board and manage it effectively, rather than being an ambassador for the sector. There was also further clarification around the skills which the Nominations Committee will be looking for in new Board members, including



commercial acumen and digital awareness. **Outcome: The Nominations Committee will amend the job specifications and will publish the job adverts on the 9th July.**

Media and Communications Officer Role: CHC have now re-advertised for the Media and Communications Officer Role, with Welsh as a desirable requirement. CHC are looking at ways to improve the Welsh language capacity within CHC.

The board will next meet for their Strategic Board Away Day on the 18th July in The Imperial, Llandudno, with the next official Board Meeting being held on the 11th September at the CHC offices in Cardiff.