



**Report from the CHC Board meeting  
on Thursday 9<sup>th</sup> November 2017  
at the CHC Office, Cardiff**

*The CHC board met on Thursday 9<sup>th</sup> November 2017 at the CHC Office, Cardiff. The meeting was quorate and was attended by 4 board members, members of the CHC Executive Team as well as prospective new board members who were in attendance as board observers.*

The following provides a summary of the items discussed and key decisions taken at the meeting.

**2017/18 Quarter 2 Management Accounts:** The board discussed the quarter 2 management accounts. Overall the accounts painted a positive picture of performance for the year to date.

**Outcome: The board approved the accounts.**

**Board recommendation for CHC External Auditors from 2017/18:** Following discussion at the last board meeting, CHC have since gone out to tender to identify suitable auditors to recommend for appointment at the AGM on 16<sup>th</sup> November. CHC invited four companies to submit a tender bid, and of those four, three companies responded and were subsequently invited to interview with a sub-committee of the CHC Board comprised of Steve Evans, Debbie Green and Sarah Cole. The panel pushed the companies to demonstrate their knowledge of CHC and the added value that they would bring if they were appointed. Two of the firms presented proposals from the perspective of small charities and didn't demonstrate that they understood that CHC also has a commercial arm. Bevan and Buckland provided the best value for money in terms of expertise and the service that they could offer. They also offered to provide training sessions on finance, budgets and risk management for the CHC Board which the panel viewed as a valuable addition.

**Outcome: The board were content to recommend the appointment of Bevan and Buckland as the auditors for 2017/18 for approval at the AGM.**

The next board meeting will take place on **Thursday 16<sup>th</sup> November 2017.**