



**CHC Board Meeting  
on Thursday 8<sup>th</sup> November  
at CHC offices in Cardiff**

*The CHC Board met on Thursday 8<sup>th</sup> November at CHC offices in Cardiff. The meeting was quorate and was attended by 6 board members, as well as members of the CHC Senior Management Group. Attendees included: Debbie Green (Coastal Housing), Paul Roberts (Newydd), Chris O'Meara (Cadwyn), Steve Higginson (Monmouthshire Housing), Matt Brown (WCVA) and Andrew Bowden (Cartrefi Conway). The meeting was also attended by 4 observers, Andrew Martyn-Johns (Alliance Homes Group), Andrew Vye (Pobl), Kath Palmer (Hafod) and Jonathan Huish (Trivallis).*

*Apologies were received from Scott Sanders (Linc Cymru), and Paula Kennedy (Melin Homes).*

*The following provides a summary of the items discussed and key decisions taken at the meeting.*

**Q2 Management Accounts 2018-19:** At the end of quarter 2, a deficit of £8k was reported for all activities but the forecast position for the year-end remains a surplus of £12k against a budget of £21k. **Outcome: The Board approved the Q2 Management accounts**

**Membership Fees:** Following on from feedback at CEO and Finance Strategic Delivery groups and in light of consultation responses to the final Corporate plan, Board approved a membership fee increase for 19/20 with a subsequent increase in years 20/21 & 21/22 capped at CPI. **Outcome: This will be communicated to members next month.**

**Co-optee Process:** CHC will advertise for a co-optee to fill the last place on the Board, and will look to appoint someone below Chief Executive/Director level from within the sector to bring new experiences and viewpoints to the Board. Previous Board experience is not essential for this position and the successful candidate will be given support to help them in this role. Steve Higginson, Andrew Vye and Phillipa Knowles will be involved in the appointment process. Closing date for submissions is 30<sup>th</sup> Nov and interviews will be held on 13<sup>th</sup> Dec. **Outcome: To appoint a co-optee by the Board Away Day on 10<sup>th</sup> January.**

**Housing Europe Membership:** Discussions have been ongoing between CHC and Housing Europe, to look at ways in which CHC and our members could better utilise our membership including bespoke study visits and support services. This could also feed into the innovation and best-practice sharing strand of the new Corporate Plan (2019-22). **Outcome: The Board agreed to rescind the notice to leave and revisit after 12 months.**

**Board Effectiveness:** Board took the opportunity to review their effectiveness over the first year following on from a survey that all members completed. Board felt that they were effective in a number of areas and there were a significant number of highlights to look back on. Feedback from this discussion will be used to plan the Board's first away day in January 2019.



**Chairs and Vice Chairs SDG:** As part of the new board member offer, the Chairs and Vice Chairs Strategic Delivery Group has been established to better enable HA board members to feed into the work of CHC. The first meeting on the 3<sup>rd</sup> December will allow members to decide on the future direction of the group, and identify key partners they wish to work with moving forward.

**Governance Training Offer:** Another aspect of the new board member offer is a series of courses that have been developed to help existing, new and prospective Board members to understand their governance responsibilities. . These will be run as a pilot in January and February 2019, with the final offer being launched in March.

*The next meeting will be on the 16<sup>th</sup> November after the AGM in Cardiff (Holland House).*